



**UNIVERSITÀ
DI TORINO**

Research Division

Research Doctorates Section

GUIDELINES FOR USING 10% OF THE BUDGET FOR RESEARCH ACTIVITIES IN ITALY AND ABROAD

(resolution of the Academic Senate No. 1/2020/IV/1 of 13 October 2020)

Having considered what is set forth by art. 9 of the Ministerial Decree 45/2013*, doctoral students of the XXIX cycle and following, starting from the 2nd year of the course, are awarded an annual lump sum grant – called the individual budget for research activities in Italy and abroad – totalling 10% of the doctorate scholarship.

The budget may be used for requirements compatible with the research and training of the doctoral course – subject to authorisation of the Coordinator of the Doctoral Course – in compliance with what is set forth by the relevant doctoral Regulations in force, as well as the public accounting rules and the University's internal regulations.

The following are examples of eligible expenses:

- Registration in conventions and conferences;
- Registration in cross-discipline training;
- Registration in language courses;
- Missions in Italy and abroad;
- Purchase of laboratory consumables;
- Purchase of bibliographic materials;
- Purchase of software;
- Publications
- Purchase or hiring of PC/tablet

An example of an ineligible expense includes:

- Staff expenses (e.g. grants)

These lists are not exhaustive: for specific requirements relating to the eligibility of an expense, please contact the Coordinator of the Course and/or your Department Hub.

The expense proposal must be authorised by the Doctoral Course Coordinator, following the validation of the expense by the Head of the Research Services Division of the Hub, for checking eligibility. The material purchased with the research budget remains the property of the University.

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The budget is assigned each year to duly enrolled doctoral students. The budget is assigned on a personalised basis; it cannot be spent or used by other, non-recipient doctoral students. The doctoral student can access the annual budget only following completion of enrolment in the second year and following years.

Each doctoral student can combine the budget assigned in the second year with that of the third or fourth year for a total use, where this is accepted by the Coordinator of the Doctoral Course for research requirements.

At the end of the doctorate scholarship, the unused budget remains available to the doctoral course and is reinvested in activities for the same.

*With Ministerial Decree No. 226/2021, from the 38th cycle, the budget is already available from the first year of the course, using the same methods.